Vehicle Mileage Log

Beginning Date:

Date	Odometer Reading		Miles Traveled **Do not type in this box	Purpose / Description	Total Miles **Do not type in this box
	Beginning	Ending			

Total Miles	

Driver: _____

Department: _____

Start Date: _____

End Date: _____

Vehicle Name : _____

Start Date	End Date	Description	Purpose	From	To	Start	Finish	Total

Auto Mileage Record

Month: _____

Date	Destination/Purpose	Beginning Mileage	Ending Mileage	Business Mileage	Personal Mileage	Total Miles
Monthly Mileage Totals						

Auto Mileage Record

Month: _____

Date	Destination/Purpose	Beginning Mileage	Ending Mileage	Business Mileage	Personal Mileage	Total Miles
Monthly Mileage Totals						